



Office of the Secretary

**GOVERNMENT OF THE  
FEDERATED STATES OF MICRONESIA**  
Department of Transportation, Communications & Infrastructure  
P.O. Box PS-2, Pohnpei, FM 96941  
Tel.: (691) 320-2865 Fax: (691) 320-5853  
E-mail address: sectci691@gmail.com

## **REQUEST FOR QUOTATION**

THE FSM DEPARTMENT OF TRANSPORTATION COMMUNICATIONS AND INFRASTRUCTURE IS SOLICITING QUOTATIONS FROM INTERESTED CAR DEALERS/VENDORS FOR THE PROVISION OF 4 UNITS VEHICLE FOR THE FSM DEPARTMENT OF TRANSPORTATION, COMMUNICATION & INFRASTRUCTURE IN ACCORDANCE WTH THE ATTACHED BID DOCUMENTS.

QUOTATIONS SUBMITTED SHALL BE ADDRESSED TO FSM NATIONAL GOVERNMENT, DEPARTMENT OF TRANSPORTATION, COMMUNICATIONS AND INFRASTRUCTURE, ATTENTION: LUKNER WEILBACHER, SECRETARY, DEPARTMENT OF TC&I, P.O. BOX PS-2, PALIKIR, POHNPEI FM 96941. **QUOTATIONS SHALL BE RECEIVED ON OR BEFORE DECEMBER 10TH @ 3:00 PM POHNPEI LOCAL TIME.**

FOR DETAILED INFORMATION, PLEASE CONTACT MR. DICKSON WICHEP OR MR. WILMER KILMETE AT THE DEPT. OF TC&I AT TELEPHONE NUMBER (691) 320-2865.

THANK YOU,

A handwritten signature in blue ink, appearing to read "Lukner Weilbacher", with a blue checkmark to the left.

LUKNER WEILBACHER  
SECRETARY, DEPARTMENT OF TC&I  
GOVERNMENT OF THE FEDERATED STATES OF MICRONESIA



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## **INVITATION FOR BID FOR THE PROCUREMENT OF VEHICLES**

**Bid Reference No.:** FSM/DTC&I/19-001

**Issue Date:** November 9, 2018

**Deadline:** December 10, 2018

**Time:** 3:00 PM Local Time (Pohnpei)

**Submit all Bids to:** Mr. Lukner Weilbacher  
Secretary, Department of TC&I  
FSM National Government  
2<sup>nd</sup> Floor, Kaselehlie Building  
P.O. Box PS-2  
Palikir, Pohnpei FSM 96941

**Contact No.:** (691) 320-2865

**Email:** sectci691@gmail.com

## **STRUCTURE OF BIDDING DOCUMENT**

FSM DTC&I's bidding document is comprised in its entirety of the following sections and appendices:

### Sections of Tender Document

Section 1 Tender Instructions

Section 2 Description of Goods

Section 3 Special Provisions

Appendix A: Cover Letter

Appendix B: Bid document Checklist

## **SECTION 1 – Tender INSTRUCTIONS**

**All qualified bidders are encouraged to include the below required documents in their bids.**

### **1.1 Tender requirements**

**All Eligible bidders are encouraged to include the below required documents in their bids.**

❖ Bidders must indicate the Reference number, title, and closing date. Interested bidders who meet the above minimum criteria may submit their bid. Complete tender documents must be in sealed envelopes

❖

a) Valid Tax Clearance/TIN number

b) Valid Business Registration Certificate

c) Copy of a signed Letter of Manufacturer's Authorization on the letterhead of Manufacturer ( if business is an authorized Dealer/Agent)

❖ Pages of bids must be pre-numbered and initialed

❖ Bids must be signed and stamped by an authorized personnel

❖ Bids must be submitted in English

❖ All Bid prices must be quoted in United States Dollars

❖ Bidders must quote Duty-Free price

❖ Bidders must submit names and contacts details of at least six (6) previous customers that have been supplied similar vehicles

❖ Proof of spare parts availability and visible workshop

❖ Complete tender documents must be submitted in sealed envelopes

❖ Electronic bids will be considered provided however, that original bid documents are mailed through to Mr. Lukner Weilbacher at address provided above

❖ Bid submitted after the deadline will not be considered

❖ Bidders must indicate delivery schedule

### **1.2 Additional Information**

1. Vehicle must be factory new.

2. Bidder must include catalogue of the vehicle

3. Bidders must submit Cover letter in prescribed Format as specified in Appendix A.

4. In case of price discrepancy between unit price and SUBTOTAL price, unit price shall prevail.

FSM DTC&I reserves the right to request additional information from prospective bidders and reject any or all bids that do not meet its minimum requirements without any liability, or when considered to be in the best interest of the agency and/or the people it serves.

## SECTION 2 – DESCRIPTION OF GOODS

### TECHNICAL SPECIFICATIONS- TOYOTA TACOMA 4WD OR ITS EQUIVALENT

NO	SPECIFICATIONS		QTY
	SPECIFICATIONS - TOYOTA TACOMA 4WD		
	No. of Cylinder	6	
	<b>NUMBER OF VEHICLE</b>		4 UNITS
	Engine Type	Regular Unleaded V-6 3.5 L/211	
	Transmission	6-Speed Automatic w/OD	
	Drive Terrain	4WD	
	Year	2016 or later	
	Brake	Front Disc/Rear Drum Brakes	
	Color	Grey	
	Fuel Tank Capacity	20 Gal. Minimum	
	Accessory	Tow Hitch	
	Toolkit	Included	
	User Manual	Included	
	Warranty (Parts)	12 Months	
	<b>OTHER GENERAL VEHICLE DETAILS</b>		
	Steel wheels	Conventional Spare Tire	
	Sliding Window	Power Lock Doors	
	AM/FM Stereo	Bluetooth Connection	
	Steering Wheel Audio Controls	Adjustable Steering Wheel	
	Air Conditioned (A/C)	Engine Immobilizer	
	Front Side Air Bag	Driver Air Bag	
	Front Head Air Bag	Rear Head Air Bag	
	Knee Air Bag	Power Steering	
	Brake Assist	Tires -Front All Season	
	Tow Hooks	Privacy Glass	
	Daytime Running Lights	CD Player	
	Back-up Camera	Bucket Seats	
	Cruise Control	Cloth Seats	
	Traction Control	Lane Departure Warning	
	Passenger Air Bag	Rear Head Air Bag	
	ABS	Brake Actuated Limited Slip Diff.	
	Tires - Rear All-Season	Power Mirrors	
	Intermittent Wipers	Automatic Headlights	
	MP3 Player	Auxiliary Audio Input	
	Driver Adjustable Lumbar	Adaptive Cruise Control	
	Power Windows	Stability Control	
	Tire Pressure Monitor	Passenger Air Bag On/Off Switch	
	Passenger Air Bag Sensor		

## SECTION 3 – SPECIAL PROVISIONS

Bidders are informed that upon the issuance of Contract Award Notification to the most responsive bidder, a Purchase Order will be issued and payment will be made in accordance with FSM's Procurement Regulations.

## APPENDIX A

### Bid COVER LETTER [On Letterhead]

<Insert date>

TO: Lukner Weilbacher  
Secretary  
FSM Department of Transportation, Communication & Infrastructure  
FSM National Government  
P.O. Box PS-2  
Palikir, Pohnpei FSM 96941

Dear Secretary Weilbacher:

We, the undersigned, offer to submit our **bid with Reference to: FSM/DTC&I/19-001** for the Procurement of Vehicle in accordance with your Invitation For Bid(IFB) dated <Insert date>. Therefore, we submit our bid for the sum of <insert amount>. Please see attach our bid.

Our bid shall be binding upon us subject to modifications resulting from contract negotiations. We understand you will reject any tender submitted after the deadline.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

## **APPENDIX B:**

### **FSM DTC&I CHECKLIST**

*(Please check all that apply and include this page in the sealed envelope with the proposal)*

**Reference Number:** FSM/DTC&I/19-001-Procurement of vehicle

Bidder Name: \_\_\_\_\_

#### **Have you?**

- Submitted your bid to FSM DTC&I in a sealed envelope or electronically on or before the deadline?

#### **Does your proposal include the following?**

- Cover Letter *(use FSM DTC&I format on your Letterhead) indicated in Appendix A)*
- Detailed Cost Breakdown of quotation
- Tax Clearance, Business Registration, Manufacturer letter, List of at least six (6) previous customers supplied similar goods, Proof of spare part availability and a visible workshop and ensure that all pages of the bid document are signed and numbered.